

Conveyancing: Step-by-step guide

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Steve Morrison - The Loan Operator

1ST WEEK

You should receive from your solicitor:

- Letter of appointment
- Nomination documents

3 WEEKS BEFORE SETTLEMENT

You should receive from your solicitor:

- Transfer of Land
- Duty concession forms

You should have completed all Mortgage documents! If not, contact your lender!

2 WEEKS BEFORE SETTLEMENT

You should receive from your solicitor:

- Cost disclosure

3 TO 7 DAYS BEFORE SETTLEMENT

You can arrange through the selling agent:

- Pre-settlement inspection

3 DAYS BEFORE SETTLEMENT

Your solicitors should:

- Prepare adjustments (Council and water rates, Owner Corporation fees, Rents, Land Tax etc. as applicable)
- Check funds available with lender and coordinate provisions of any additional contribution

1 TO 2 DAYS BEFORE SETTLEMENT

- Cheque directions for additional funds provided to you and your lender

** Information provided by Sergeants Hawthorn (www.sergeants2settle.com.au)*